



LIST OF SUPPORTING DOCUMENTS

DOCUMENTS TO BE SUBMITTED (Where applicable & which have not already been submitted)

- 1) SCDF Ambulance Report
- 2) Police First Information Report
- 3) Final Police Investigation Result and all your correspondences with the Police, including any notice of intended prosecution
- 4) Police Report of Applicant/Injured and all other parties involved
- 5) Police Damage Report/s and if it is not available, **please let us have the traffic police document showing it is not available and let us have** the Surveyor's Report with colour Photographs showing damages to all vehicles involved
- 6) Police Sketch Plan and Key of the accident scene
- 7) Singapore Accident Statement (SAS) Form from drivers of all vehicles involved
- 8) Motor Certificate of Insurance of Vehicle the Applicant/Injured was in/on, if applicable
- 9) Copy of Identity Card (back and front) of the Applicant
- 10) Copy of Driving Licence (back and front) of the Applicant
- 11) Copy of Employment Pass / Work Permit of the Applicant
- 12) Identification Documents of Representative if the Applicant is a Minor
- 13) All hospital Discharge Summary, Medical and Specialist Reports
- 14) A letter from Ministry of Manpower to confirm No Workmen's Compensation claim has been filed
- 15) A letter from the Applicant's employer stating the amount paid by them to settle hospital bills and medical expenses
- 16) Medical Certificate/s
- 17) A letter from the Applicant's employer stating whether the Applicant was paid wages during Medical Leave
- 18) Bills and Receipts of all Medical Expenses & Disbursements incurred - **ORIGINAL COPIES ONLY**
- 19) Income Tax Returns, Current and last 2 years prior to the accident
- 20) Original Pay Slips, Current and last 6 months prior to the accident
- 21) CPF Statements, Current and last 2 years prior to the accident
- 22) CCVT on the alleged accident
- 23) Witness Statement
- 24) **Quantification of the Applicant's claim in full, including General & Special Damages, Costs, Disbursements and Incidentals**

- 25) Death Certificate, Post Mortem Report, Coroner's Inquiry Report; Marriage Certificate of deceased; Birth Certificate of Children of deceased; Letter of Administration
- 26) Copies of all Court documents and Court Order, if any